

Meeting CDC Principal Planning Policy Officer Valerie Dobson, Maggie Willimans Colin Smith Planning Consultancy, Jane Bromley Plaistow and Ifold Parish Clerk. 28th April 2025

11.30pm

Dear All

Maggie and I met with CDC Valerie Dobson (Principal Planning Policy Officer) met to discuss various matters with the NP which I set out below:

1. Emerging New Local Plan: The report from the Inspectors following the consultation on the main modifications in the emerging Local Plan submission is expected in early summer. If there are no significant issues raised as part of the consultation on the modifications (currently on-going until 29 May) then it is hoped that the Inspectors can move swiftly to complete their report. .
Once the report is received the intention is for CDC to move to adoption of the Local Plan in August/September. There is then a period for judicial review challenges following adoption. The Reg 14 version of the emerging neighbourhood plan will need to take account of the wording of strategic policies in the new Local Plan. Once adopted the draft NP can then be published for consultation. This means we can start Reg 14 most likely during September
2. With regard to a pre-Reg 14 consultation/update on what is happening with the NP, Valerie saw no reason why we should not do this in advance of the September Reg 14 consultation. It will help the local community to understand what has happened with the NP, what stage it is now and what are the next steps. It would also help to set out what it will cover and some idea of the background work that has been done so far. Bringing everyone up to date is a key consideration before we move to the formal Reg 14 stage as it has been some time since the last work on the previous NP has been done. This NP is much more focused on key things eg design. This will help to set the scene for the period for the formal Reg 14 consultation when comments can be formally made. Would recommend that informal comments be invited given that we have not yet consulted on any of the policies and aims that are in the plan only the LGS and Non Designated HA. Oving PC undertook a similar exercise pre Reg 14 that they called 'Testing the Waters' - [2022 October – Testing the Waters – Oving Neighbourhood Plan](#)
3. The only other document needed for the Reg 14 is the Consultation Statement which we produce and we have the template from last time to work with. The main part of what has gone on, is on the website. The consultation statement document needs to sign post and set out all the engagement and consultation that has been undertaken in relation to the NP. This will be a key document for the examination. Andrew reminded me the other day we can use the Annual Parish Meeting updates as further opportunities to show for engagement.

Ahead of Reg 14 further work:

- i) Undertake further Local Green Space assessments on the areas suggested by the residents and meet to confirm or take out of the Plan depending on how they measure up to the NPPF Criteria. Write to all LGS owners to advise they are being considered as LGS for the NP and consult with them. Their contact details (advise them subject to GDPR requirements etc.) will be required for the Reg 14

consultation and subsequently to be provided for the CDC Reg 16 consultation process, this needs to be clear when consulting and advising/requesting contact details re GDPR.

- ii) Re assess the Non-Designated Heritage Assets using the assessment template given to me by CDC to be in conformity with the requirements of the CDC Local Heritage List. We can then include this in the NP as a Policy for CDC to then consider for the actual CDC Non-Designated Heritage Asset List.
 - iii) Further engage with owners of Non-Designated Heritage Assets and consult with them about their inclusion. Their contact details (advise subject to GDPR requirements etc.) will be required for the Reg 14 consultation and subsequently to be provided for the CDC Reg 16 consultation, this needs to be clear when consulting and advising/requesting contact details re GDPR
 - iv) Write the Statement of Consultation and reference in the NP.
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- 4. CDC will carry out the SEA determination process and HRA Screening Matrix and Appropriate Assessment Statement of the NP more detail on the timing of these will be available later in the process.
 - 5. Design Code April 2024 to go to Reg 14. CDC will then look at this and comment at Reg 14 and advise if it needs to be reviewed further by AECOM to update it in light of the new Local Plan and the new NPPF Dec 24.
 - 6. CDC will nearer Reg 14 give us an up-to-date list of Statutory Consultees for Reg 14 with contact emails. We will need to add Local Green Space owners and Non-Designated Heritage Asset Owners subject to GDPR requirements.
 - 7. We discussed briefly the designation by Waverley Borough Council of the Wey and Arun Canal as an Infrastructure Asset and also community benefits from Local infrastructure such as Solar Farms and Valerie has given me a contact re the latter (for the future).